



## **PUBLICATION OF DECISION LIST NUMBER 06/18-19**

MUNICIPAL YEAR 2018/19

Date Published: 9 November 2018

This document lists the decisions taken by the Cabinet at its meeting on 6 November 2018. The list covers key and non-key decisions. These decisions will come into force within ten working days of the date of this document (i.e. 22 November 2018) unless the appropriate Overview and Scrutiny Committee calls a decision in.

Cabinet decisions are subject to pre-implementation review through the following call-in procedure:-

Decisions that involve expenditure over £100,000 can be called in. "Call-in" requires at least a quarter of the Members of the appropriate Overview and Scrutiny Committee to request the "call-in", in writing, within four working days of the publication of the decision by the Cabinet, to be effective. Where the appropriate Committee has been previously involved in the decision which is being "called-in", the request should be made by Members of one of the other two Overview and Scrutiny Committees. A Notification of Call-in Form can be obtained from and should be completed, signed and returned to Graham Seal, Governance Services Manager. Either a special meeting of the Overview and Scrutiny Committee to consider the "called-in" item(s) will be convened within three working days of the call-in request or the item will be placed on the Agenda of the next available meeting of that Committee, depending on which can be achieved earliest. The Call-In procedure does not apply where the decision being taken by the Cabinet is urgent.

Where an Overview and Scrutiny Committee is of the opinion that an executive decision which relates to an area covered by that Committee yet to be made or made but not yet implemented would be, contrary to the policy framework, or contrary to or not wholly in accordance with the Council's budget, then it should seek advice from the Monitoring Officer and/or Corporate Director (Resources, Environment and Cultural Services).

If you have any queries or wish to obtain further report information or information on a decision please refer to:  
Graham Seal, Governance Services Manager at the Council Offices, Campus East,  
Welwyn Garden City, Herts AL8 6AE  
Telephone number (01707) 357444 or e-mail [g.seal@welhat.gov.uk](mailto:g.seal@welhat.gov.uk)

## Cabinet Decisions Tuesday 6 November 2018

### SUBJECT / TITLE OF REPORT

Adoption of the Welwyn Hatfield Council Statement of Principles Under the Gambling Act 2005

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Budget and Policy Framework	Kate Payne Tel: 01707 357206 <a href="mailto:k.payne@welhat.gov.uk">k.payne@welhat.gov.uk</a>	No	Environment

### DECISION:

The Cabinet approved the Welwyn Hatfield Council Statement of Principles and recommended its adoption by the Council for the next three years commencing on 31 January 2019.

### BACKGROUND:

Cabinet Decisions  
Tuesday 6 November 2018

**SUBJECT / TITLE OF REPORT**

Street Trading Policy

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Budget and Policy Framework	Kate Payne Tel: 01707 357206 <a href="mailto:k.payne@welhat.gov.uk">k.payne@welhat.gov.uk</a>	No	Environment

**DECISION:**

The Cabinet approved the Street Trading Policy and recommended its adoption by the Council.

**BACKGROUND:**

**SUBJECT / TITLE OF REPORT**

# Cabinet Decisions

## Tuesday 6 November 2018

Localised Council Tax Support Scheme 2019/20

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Budget and Policy Framework and Forward Plan Reference FP870	Farhad Cantel Tel: 01707 357011 <a href="mailto:f.cantel@welhat.gov.uk">f.cantel@welhat.gov.uk</a>	No	Resources

### DECISION:

The Cabinet recommended to the Council that the localised council tax support scheme continue in 2019/20 to help people on low/no income to receive a reduction on their council tax.

### BACKGROUND:

Cabinet Decisions  
Tuesday 6 November 2018

**SUBJECT / TITLE OF REPORT**

Treasury Management Mid-Year Report 2018/19

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Forward Plan Reference FP877	Andrea Plucknett Tel: 01707 357453 <a href="mailto:a.plucknett@welhat.gov.uk">a.plucknett@welhat.gov.uk</a>	No	Resources

**DECISION:**

The current treasury position and Treasury Management Indicators was noted.

**BACKGROUND:**

# Cabinet Decisions

## Tuesday 6 November 2018

### SUBJECT / TITLE OF REPORT

Disabled Facilities Grant Funding and Use of Better Care Fund

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Forward Plan Reference FP887	Sian Chambers Tel: 01707 357640 <a href="mailto:s.chambers@welhat.gov.uk">s.chambers@welhat.gov.uk</a>	No	Social

### DECISION:

The use of the set aside capital receipts of £672,000 towards funding the modernisation programme of council owned sheltered housing was agreed to be incorporated into the 2019/20 budget process.

### BACKGROUND:

# Cabinet Decisions

## Tuesday 6 November 2018

### SUBJECT / TITLE OF REPORT

Extension of Internal Adaptions Contract

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Forward Plan Reference FP884	Peter Gray Tel: 01707357658 <a href="mailto:p.gray@welhat.gov.uk">p.gray@welhat.gov.uk</a>	Yes by 15 November 2018	Resources

### DECISION:

The Cabinet agreed to extend the Internal and External adaptations contract with Gracelands Complete Maintenance Services by 2 years until 31 March 2021.

### BACKGROUND:

# Cabinet Decisions

## Tuesday 6 November 2018

### SUBJECT / TITLE OF REPORT

Syrian Vulnerable Persons Relocation Scheme

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Non-Key	Sian Chambers Tel: 01707 357640 <a href="mailto:s.chambers@welhat.gov.uk">s.chambers@welhat.gov.uk</a>	No	Social

### DECISION:

- (1) The Cabinet noted that the Council had resettled two families (11 people) through the Syrian Vulnerable Person's Relocation Scheme and that a third family (five people) had been accepted due to arrive in December 2018.
- (2) The proposal to resettle further families via the scheme by the end of March 2020 was noted.

### BACKGROUND:



# Cabinet Decisions

## Tuesday 6 November 2018

### SUBJECT / TITLE OF REPORT

General Procurement Board Recommendations

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Non-Key	Andrew Harper Tel: 01707 357371 <a href="mailto:a.harper@welhat.gov.uk">a.harper@welhat.gov.uk</a>	No	Resources

### DECISION:

- (1) A separate Member Procurement Board was established for the Housing Maintenance contract.
- (2) The Terms of Reference of the General Procurement Board were amended to remove the rotating chairmanship for future meetings and to have a standing Chairman to be the Executive Member (Resources) with Portfolio holders for the service continuing to have membership on the board and vote on 'their' items.

### BACKGROUND:

# Cabinet Decisions

## Tuesday 6 November 2018

### SUBJECT / TITLE OF REPORT

Revenue Budget Quarter 2 Monitoring Report for the Financial Year 2018-2019

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Non-Key	Daniel Williams Tel: 01707 357389 <a href="mailto:d.williams@welhat.gov.uk">d.williams@welhat.gov.uk</a>	No	Resources

### DECISION:

- (1) The revenue forecast outturn position as at Quarter 2 was noted.
- (2) Virements were approved.
- (3) The Cabinet noted the position on debts.
- (4) The Cabinet noted the underspends in the current year would be contributed to the Budget Priority and Transformation Earmarked Reserve to support the Council to invest in services and drive efficiency improvements in future years.

### BACKGROUND:

# Cabinet Decisions

## Tuesday 6 November 2018

### SUBJECT / TITLE OF REPORT

Capital Budget Monitoring as at 30 September 2018 (Quarter 2)

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All Wards	No	Non-Key	Tracy Fortune Tel: 01707 357219 <a href="mailto:t.fortune@welhat.gov.uk">t.fortune@welhat.gov.uk</a>	No	Resources

### DECISION:

The overall position as at quarter 2 on the capital programme and the update on the capital funding and reserves position was noted.

### BACKGROUND:

# Cabinet Decisions

## Tuesday 6 November 2018

### SUBJECT / TITLE OF REPORT

Outcome of the Consultation on Redevelopment Proposals for Minster Close, Hatfield

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Hatfield South West	No	Non-Key	Sarah Newman Tel: 01707 357787 <a href="mailto:s.newman@welhat.gov.uk">s.newman@welhat.gov.uk</a>	No	Social

### DECISION:

- (1) The outcome of the consultation with the tenants was noted.
- (2) The redevelopment proposals would proceed.
- (3) It was noted that the bungalow residents were given the opportunity to move out of their properties either temporarily or permanently due to the likely disruption which would be caused by the redevelopment of Minster House.

### BACKGROUND:

# Cabinet Decisions

## Tuesday 6 November 2018

### SUBJECT / TITLE OF REPORT

Streetscene Procurement Update

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	All Wards	No	Forward Plan Reference FP888	Ka Ng Tel: 01707357275 <a href="mailto:k.ng@welhat.gov.uk">k.ng@welhat.gov.uk</a>	No	Environment

### DECISION:

- (1) The Cabinet agreed with the views of the Cross Party Streetscene Contract Procurement Board that bidders would be asked to complete the bids on Lot 1- Waste Collection and Street Cleansing based on the increased recycling rate option for the final tender stage.
- (2) The Cabinet agreed to set up a Cross Party Member task and finish group to oversee the mobilisation phase of the Streetscene contract.

### BACKGROUND:

# Cabinet Decisions

## Tuesday 6 November 2018

### SUBJECT / TITLE OF REPORT

Award of Contract - Asset Valuations General Fund and Housing Revenue Account

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	All Wards	No	Forward Plan Reference FP886	Jane Cika Tel: 01707 357481 <a href="mailto:j.cika@welhat.gov.uk">j.cika@welhat.gov.uk</a>	No	Resources

### DECISION:

- (1) The Cabinet approved the award of contract for the General Fund Valuations to GVA Grimley Limited for a period of six years.
- (2) The Cabinet approved the award of contract for the Housing Revenue Account Valuations to the Valuations Office Agency for a period of four years from March 2021.

### BACKGROUND:

# Cabinet Decisions

## Tuesday 6 November 2018

### SUBJECT / TITLE OF REPORT

Award of Contracts for Specialist Heritage and Townscape Advice

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	Hatfield Villages	No	Non-Key	Philip Brimley Tel: 01707 357435 <a href="mailto:p.brimley@welhat.gov.uk">p.brimley@welhat.gov.uk</a>	No	Resources

### DECISION:

In accordance with section 14k (Alternative Procedures in Prescribed Circumstances) of the Contract Procedure Rules the Cabinet agreed to appoint Ettwein Bridges and Citydesigner to undertake work in 2018/2019, 2019/2020 and 2020/2021 in accordance with the information contained in the exempt report with the main commission being completed in years 2019 to 2020 but minor follow up advice might be required.

### BACKGROUND:

# Cabinet Decisions

## Tuesday 6 November 2018

### SUBJECT / TITLE OF REPORT

General Procurement Board

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	All Wards	No	Non-Key	Ka Ng Tel: 01707357275 <a href="mailto:k.ng@welhat.gov.uk">k.ng@welhat.gov.uk</a>	No	Resources

### DECISION:

The exempt report of the meeting of the General Procurement Board held on 8 October 2018 was noted.

### BACKGROUND:



# Cabinet Decisions

## Tuesday 6 November 2018

### SUBJECT / TITLE OF REPORT

Property Investment

Part 1 or 2 (Relevant exempt Paragraph)	Wards affected by the Decision	Interest declared in respect of the Decision	Category of Decision (i.e. Key, Non- Key, Urgent)	Contact Details	Eligible for Call-In & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	All Wards	No	Non-Key	Ka Ng Tel: 01707357275 <a href="mailto:k.ng@welhat.gov.uk">k.ng@welhat.gov.uk</a>	Yes by 15 November 2018	Resources

### DECISION:

- (1) The Cabinet agreed in principle to purchase the property as outlined in the exempt report.
- (2) The Cabinet agreed to give delegated authority to the Corporate Director (Resources, Environment and Cultural Services) in consultation with the Leader, Executive Member (Resources) and Executive Member (Environment and Planning Delivery) to agree the final offer for the purchase once all the building survey and due diligence process was completed.
- (3) The Cabinet agreed to give delegated authority to the Corporate Director (Resources, Environment and Cultural Services) in consultation with the Executive Member (Resources) to agree the cost of conversion as highlighted in the exempt report.

### BACKGROUND: